



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:

CC-6.

MEETING DATE

2018-05-22 10:05 - Regular School Board Meeting

AGENDA ITEM

ITEMS

CATEGORY

CC. BOARD POLICIES

DEPARTMENT

Compensation (Human Resources)

Special Order Request

☐ Yes☒ No

Time

Open Agenda

☒ Yes☐ No

TITLE:

The School Board of Broward County, Florida, 2018-2019 Organizational Chart Job Descriptions for the Division of Chief of Staff

REQUESTED ACTION:Approve the new and revised job descriptions identified through the 2018-2019 Organizational Chart for the Division of Chief of Staff. This is the **First** reading.**SUMMARY EXPLANATION AND BACKGROUND:**

The new and revised job descriptions for the Director, District Administrative Services, and the Senior Plans Examiner, identified through the 2018-2019 Organizational Chart for the Division of Chief of Staff, are being submitted for approval. The job descriptions were publicized for rule adoption in compliance with Florida Statutes on April 29, 2018 and on May 3, 2018, respectively. See attached Executive Summary.

Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center and available online via the Broward County Public Schools eAgenda at: <http://webappe.browardschools.com/eAgenda/>

SCHOOL BOARD GOALS:☒ Goal 1: High Quality Instruction ☒ Goal 2: Continuous Improvement ☒ Goal 3: Effective Communication**FINANCIAL IMPACT:**

The revisions to these job descriptions represent no additional financial impact to the District. Please see attached Executive Summary.

EXHIBITS: (List)

(1) Executive Summary (2) Director District Administrative Services Job Description (3) Senior Plans Examiner Job Description

BOARD ACTION:**APPROVED**

(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Rose M. Hall

Phone: 754-321-0144

Name: Jeff Moquin

Phone: 754-321-2650

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Craig J. Nichols - Chief Human Resources & Equity Officer

Signature

Craig J. Nichols

5/11/2018, 7:03:18 AM

Approved In Open
Board Meeting On:

MAY 22 2018

By:

School Board Chair

Electronic Signature

Form #4189 Revised 08/04/2017

RWR/ CJN/JM/RMH:im